



Ute Springs Experiential Learning Center

Application for Employment and Volunteer Opportunities

We do not discriminate on the basis of race, color, religion, national origin, sex, age, veteran status or disability. It is our intention that all qualified applicants be given equal opportunity and that selection decisions be based on job-related factors.

Each question should be fully and accurately answered. No action can be taken on this application until all questions have been answered. Use blank paper if you do not have enough room on this application. PLEASE PRINT, except for signature on back of application. In reading and answering the following questions, be aware that none of the questions are intended to imply illegal preferences or discrimination based upon non-job-related information.

Basic Information

Position(s) Applied for: _____ Application Date: _____

If hired, I am available to start work on: _____

Last Name First Name Middle Initial

Day/Cell Telephone Number Email

Permanent Address City State Zip Code

If hired, can you provide proof that you are legally eligible to work in the United States? Yes No
Are you 18 years of age or older? Yes No

Have you applied with this company before? Yes No (If no, proof of age may be required prior to starting work) If yes, please indicate when: _____
Have you ever worked at this company? Yes No If Yes, please indicate when: _____

Have you ever been convicted of a crime? Yes No If Yes, explain _____ (A conviction will not necessarily disqualify you for consideration)

Do you have a valid driver's license? Yes No (For driving positions only)

Driver's License Number _____ Class of License _____ State License In _____

Have you had your driver's license suspended or revoked in the last 3 years? Yes No
If yes, give details:

Have you had any moving violations in the last 5 years? Yes No
If yes, give details:

Do you have experience driving a 15-passenger van? Yes No

Do you hold a current first aid and CPR certification? Yes No

If yes, give list type of certification and expiration date (WFR required for several positions at USELC):

What languages do you speak? Describe your proficiency level of each

Have you ever been asked to resign or been fired from a job? Yes No If Yes, explain

Education and Applicable Skills

	Institution Name and Contact Information	Graduated: Yes or No	Diploma/Degree or Certificate	Subject or Major
High School or GED				
Technical or Vocational				
College or University				
Other:				

Below please describe your history/background within the field of outdoor-based Experiential Education. Provide jobs/positions you have held and any other information that demonstrates the skills and knowledge you will bring to USELC. Job offers may be contingent on acceptable references from current and previous employers.

Reference Information

Name	Contact Information	Relationship	Years Known

Please provide three references who are not relatives, who can provide professional reference information.

PLEASE READ EACH STATEMENT CAREFULLY BEFORE SIGNING AND SUBMITTING

I hereby certify that all of the information provided by me in this application (or any other accompanying or required documents) is true and complete to the best of my knowledge. I understand that the falsification, misrepresentation or omission of any facts may be cause for denial of employment or immediate termination of employment regardless of the timing or circumstances of discovery.

I hereby consent and understand that I may be required to submit to a pre-employment medical examination, a pre – and/or post-employment drug screen and background check as a condition of employment, if required. I understand that unsatisfactory results, refusal to cooperate with, or any attempt to affect the results of these pre/post employment tests and checks will result in withdrawal of any employment offer or termination of employment if already employed.

I hereby authorize any and all former employers, references, schools, courts and any others whether listed or not to provide relevant information that may be useful in making a hiring decision. I release all parties involved from any and all legal liability in providing such information.

I UNDERSTAND THAT SUBMISSION OF AN APPLICATION DOES NOT GUARANTEE EMPLOYMENT. I FURTHER UNDERSTAND THAT, THIS APPLICATION, VERBAL STATEMENTS MADE BY MANAGEMENT, OR SUBSEQUENT EMPLOYMENT DOES NOT CREATE AN EXPRESS OR IMPLIED CONTRACT OF EMPLOYMENT, NOR GUARANTEE EMPLOYMENT FOR ANY DEFINITE PERIOD OF TIME. I FURTHER UNDERSTAND THAT SHOULD AN OFFER OF EMPLOYMENT BE EXTENDED THAT EMPLOYMENT IS AT WILL, FOR NO SPECIFIED DURATION AND MAY BE TERMINATED BY EITHER THE COMPANY OR MYSELF AT ANY TIME, WITH OR WITHOUT CAUSE OR NOTICE. I UNDERSTAND THAT NO REPRESENTATIVE OF COMPANY EXCEPT THE PRESIDENT/EXECUTIVE DIRECTOR HAS THE AUTHORITY TO ENTER INTO ANY AGREEMENT GUARANTEEING ANY CONDITIONS OF EMPLOYMENT OR ANY AGREEMENT CONTRARY TO THE FOREGOING STATEMENTS AND THAT ANY SUCH AGREEMENTS MUST BE MADE IN WRITING AND SIGNED BY THE PRESIDENT/EXECUTIVE DIRECTOR OF THE COMPANY.

By signing I acknowledge that I have read, understand and agree to these statements.

Signature

Date

Office Use Only: Background Check Results _____